

**MINUTES OF THE 16TH ANNUAL MEETING OF
PORTISHEAD & NORTH WESTON TOWN COUNCIL HELD AT
THE FOLK HALL, HIGH STREET, PORTISHEAD ON
WEDNESDAY 7TH MAY 2008, FOLLOWING THE ANNUAL TOWN MEETING**

PRESENT Councillor Mrs Mason – Presiding

Councillors Cameron*, M Cruse, Mrs Cruse, Hazelton, Howells, Mrs Knight, Mrs Lord, McMurray, Miers, Parker, Pasley, Miss Stanley, Mrs Way, Walters

Mrs P Rendle – Clerk of the Council

*Councillor Cameron arrived at 8.20pm following the election of the Chairman of the Council

APOLOGIES Councillors Terry and Wright

ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE YEAR 2008/2009

Councillor Mrs Cruse proposed, Councillor Mrs Knight seconded, the motion that Councillor Walters be elected Chairman of the Council for the ensuing year.

There being no further nominations it was therefore RESOLVED that Councillor Walters be elected Chairman of the Council for the year 2008/2009.

The Clerk, acting as the Proper Officer of the Council, then received the Chairman's Declaration of Acceptance of Office.

In his address to the Council Councillor Walters thanked members for electing him Chairman and stated that he was delighted and honoured. The next year would be one of consolidation; he anticipated that the pace of building on the new developments would start to slow and other amenities would come to fruition. He looked forward to the completion of the new Health Centre, the opening of the Nature Reserve and extension of the Coastal Footpath link to Pill Councillor Walters also hoped that building work on the new Library would commence.

Councillor Walters also stated his intention to continue the work to improve the Town Council's communications, particularly with the business community. He would also be working with the Clerk to address some of the outstanding maintenance and upgrading issues at the Folk Hall.

In bringing his address to a close, Councillor Walters paid tribute to the retiring Chairman, Councillor Mrs Mason, and on behalf of all members of the Council, presented her with an engraved plaque to commemorate her term of office.

Councillor Walters also reminded all members that he would be ensuring that Standing Orders were adhered to at meetings, and in particular Standing Order No. 12(2).

ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE YEAR 2008/2009

Councillor McMurray proposed, Councillor Hazelton seconded, the motion that Councillor Pasley be elected Vice-Chairman of the Council for the ensuing year.

Councillor Howells proposed, Councillor Mrs Lord seconded, the motion that Councillor Parker be elected Vice-Chairman of the Council for the ensuing year.

On being put to the vote it was RESOLVED that Councillor Pasley be elected Vice-Chairman of the Council for the year 2008/2009.

The Clerk, acting as Proper Officer of the Council, then received the Vice-Chairman's Declaration of Acceptance of Office.

In his address to the Council Councillor Pasley thanked members for electing him and for the trust they had bestowed on him. He pledged his full support to the Chairman.

APPOINTMENT OF MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES AND WORKING PARTIES FOR THE YEAR 2008/2009

Planning Committee

RESOLVED to appoint the following core members to the Planning Committee for the ensuing year –

Chairman of the Council	ex-officio and representing East Ward
Vice-Chairman of the Council	ex-officio
Councillor Parker	Central Ward
Councillor Cameron	Coast Ward
Councillor Mrs Knight	Central Ward
Councillor Mrs Lord	Redcliffe Bay Ward
Councillor Mrs Mason	West Ward
Councillor Walker	South & North Weston Ward

Appointment of Chairman of the Planning Committee

Councillor Mrs Lord proposed, Councillor Miss Stanley seconded, the motion that Councillor Howells be elected Chairman of the Planning Committee for the ensuing year.

Councillor Pasley proposed, Councillor Cameron seconded, the motion that Councillor Mrs Knight be elected Chairman of the Planning Committee for the ensuing year.

On being put to the vote it was RESOLVED that Councillor Mrs Knight be appointed Chairman of the Planning Committee for the ensuing year.

Appointment of Tree Warden

RESOLVED that Mr Jon Gething be re-appointed Tree Warden for the ensuing year.

Recreation and Works Committee

RESOLVED to appoint the following core members to the Recreation and Works Committee for the ensuing year –

Chairman of the Council	ex-officio
Vice-Chairman of the Council	ex-officio
Councillor Wright	Central Ward
Councillor Hazelton	Coast Ward
Councillor Miss Stanley	East Ward
Councillor Miers	Redcliffe Bay Ward
Councillor McMurray	South and North Weston Ward
Councillor Mrs Cruse	West Ward

Appointment of Chairman of the Recreation and Works Committee

Councillor Pasley proposed, Councillor Miers seconded, the motion that Councillor Mrs Cruse be elected Chairman of the Recreation and Works Committee for the ensuing year.

There being no further nominations it was RESOLVED that Councillor Mrs Cruse be appointed Chairman of the Recreation and Works Committee for the ensuing year.

Councillors were reminded that membership of both Committees was open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.

Staffing Committee

Councillor Mrs Knight proposed, Councillor McMurray seconded, the motion that Councillor Cameron be appointed as an additional member of the Staffing Committee.

Councillor Mrs Lord proposed, Councillor Howells seconded, the motion that Councillor Mrs Mason be appointed as an additional member of the Staffing Committee.

The Clerk confirmed that, in accordance with the remit of the Committee, only one additional member could be appointed.

On being put to the vote it was RESOLVED that Councillor Cameron be appointed as an additional member of the Staffing Committee. In accordance with the remit of that Committee the membership for the ensuing year is therefore –

Councillor Walters	Chairman of the Council
Councillor Pasley	Vice-Chairman of the Council
Councillor Mrs Knight	Planning Committee Chairman
Councillor Mrs Cruse	Recreation and Works Committee Chairman
Councillor Cameron	
Mrs P Rendle	Clerk of the Council (advisory and non-voting capacity)

Appointment of Chairman of the Staffing Committee

RESOLVED that Councillor Cameron be appointed Chairman of the Staffing Committee for the ensuing year.

Communication Working Party

RESOLVED to appoint the following members to the Communication Working Party for the ensuing year –

Councillor Hazelton
Councillor Mrs Lord
Councillor Mrs Mason
Councillor Parker
Councillor Pasley
Mrs P Rendle – Clerk of the Council (advisory and non-voting capacity)

Trinity Community Hall Working Party

RESOLVED to appoint the following members to the Trinity Community Hall Working Party for the ensuing year –

Councillor Walters
Councillor Cruse
Councillor Mrs Mason
Mrs P Rendle – Clerk of the Council (advisory and non-voting capacity)

APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2008/2009

RESOLVED to appoint the following representatives on outside bodies –

Twinning Association	Chairman (ex-officio) Councillor Mrs Cruse
Portishead Youth Centre	Councillor Mrs Cruse Councillor Hazelton
ALCA	Councillor Mrs Way Councillor Mrs Lord Mrs P Rendle – Clerk of the Council
North Weston Allotments	Portishead South and N.Weston Ward Councillors
Redcliffe Bay Hall Man. Cttee	Councillor Mrs Mason Councillor Miers Councillor Mrs Way

Bristol Transport Forum	Councillor Miers Councillor Parker (substitute)
Portishead Quays Public Art Strategy	Councillor Walters Councillor Wright (substitute)
Gordano Councils Transport Group	Councillor Miers Councillor Walker Councillor Parker Mr P Burden
Community Safety Local Action Team	Councillor Mrs Knight Councillor Walker
Portishead Networking Group	Councillor Miss Stanley
North Somerset Citizens Advice Bureau	Councillor Pasley
Portishead Tourism Group	Councillor Hazelton
Nailsea & District Community Transport	Councillor Walker Councillor Miers (substitute)
Portishead Skatepark Project – Communications Link	Councillor Miss Stanley
Portishead Children’s Centre	Councillor Howells Councillor Miers Councillor Mrs Way

APPOINTMENT OF AUTHORISED CHEQUE SIGNATORIES

RESOLVED that the Chairman, Vice-Chairman, Chairman of the Recreation & Works Committee and Clerk be designated as authorised cheque signatories.

CALENDAR OF MEETINGS FOR 2008/2009

RESOLVED that the calendar of meetings for 2008/2009 be APPROVED.

ANNUAL SUBSCRIPTIONS

RESOLVED to pay the following annual subscriptions –

- (a) Avon Local Councils Association - £2,255.07
- (b) Avon Wildlife Trust – Friends of Weston Big Wood - £45
- (c) Community Action - £20
- (d) Society of Local Council Clerks - £210 (approx – actual figure to be confirmed January 2009)
- (e) South West Provincial Employers Association - £160

There being no further business the Chairman closed the meeting at 8.55pm

Chairman

14th May 2008