

**MINUTES OF THE 104TH ORDINARY MEETING OF
PORTISHEAD & NORTH WESTON TOWN COUNCIL
HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD
ON WEDNESDAY 5TH DECEMBER 2001**

PRESENT Councillor Mrs Cruse – in the Chair

Councillor Mrs Bickley, Brown, J H Clark, J S Clark, Daws, Mrs Haysom, J Johnston, M Johnston, Mrs Mason, Palmer, Terry, Walters, Whitfield

Mrs P Rendle – Clerk of the Council

APOLOGIES Councillors Mrs Cole, Pasley, Pickering

There were no members of the public wishing to address the Council.

860 CONFIRMATION OF MINUTES

RESOLVED that the Minutes of the 103rd Ordinary Meeting of Portishead and North Weston Town Council held on 7th November 2001 be confirmed as correct.

861 REPORT OF JOINT MEETING OF STAFFING AND ACCOMMODATION WORKING PARTY AND BEST VALUE WORKING PARTY

Members were reminded that the October meeting of the Town Council had asked the staffing and accommodation working party and best value working party to jointly consider the relocation of the disabled toilet to the ground floor of the Folk Hall (Minute No. 846 refers). Members now received a report of a meeting held to discuss the matter and noted that, whilst the meeting concluded that relocating the disabled toilet was not essential or urgent, it was considered desirable. Members further noted that relocation of the disabled toilet to the ground floor would enable the Town Council office to be extended and the ground floor facilities to be upgraded.

RESOLVED that £25,000 be included in the 2002/2003 budget to enable the disabled toilet to be relocated to the ground floor, the Town Council office to be extended and other facilities on the ground floor to be upgraded.

862 PARISH WHARF

Members received a report of meetings held with Crest, North Somerset Council and other beneficiaries of the Parish Wharf Undertaking to discuss the future of the Parish Wharf and arrangements for its management and administration.

Members noted that, subsequent to their negotiations with Crest and North Somerset Council, a draft Heads of Agreement had been submitted by Portishead Cruising Club which, it was considered, could form the basis of a new Agreement for all beneficiaries of the Parish Wharf Undertaking. Members further noted that the Cruising Club, Yacht & Sailing Club, RYA and Crest were currently considering the technical aspects of the draft Agreement and their legal representatives were liaising with the Solicitor to North Somerset Council

A lengthy discussion ensued during which members considered in detail the proposed arrangements for the management and administration of the Parish Wharf.

RESOLVED

1. The Town Council welcomes the proposal to draw up a new Parish Wharf Agreement which will continue and enhance the rights preserved in the City of Bristol (Portishead Docks) Bill Undertaking for residents of Portishead and other beneficiaries.
2. The Town Council considers that the space allocated on the Parish Wharf for each beneficiary should be –
 - (a) 50% of area to be allocated to residents of Portishead who are also members of Portishead Cruising Club or Portishead Yacht and Sailing Club as presently constituted.
 - (b) 25% of area to be allocated to Portishead residents who are not members of either Club. Selection to be by lot should an excess of applications be received.
 - (c) 25% of area to be allocated to Portishead Cruising Club for any member.
 - (d) Any spaces not allocated to be offered to the other beneficiaries for that year only.
 - (e) Residents of Portishead to be on the electoral roll to qualify.
3. The Town Council supports the establishment of a Parish Wharf Management Committee and considers that
 - (a) A Management Committee be established, to meet twice a year and consisting of representatives (max. 2) of the beneficiaries and a representative from the marina operator.
 - (b) The Town Council to be responsible for collating applications for space on the Parish Wharf from residents (ref 2(b) above). A small advertisement to be placed in a local newspaper in June.
 - (c) The Cruising Club to be responsible for collating applications from members of the Cruising Club and Yacht and Sailing Club (as at present).

- (d) The Management Committee to be responsible for verifying the applications and allocating the spaces on the Parish Wharf.
4. The Town Council will adopt the same rules as the Cruising Club relating to the lifting and lying-up of boats and proof of adequate public liability insurance. This to apply to the 25% of the area to be allocated to Portishead residents who are not members of either Club – Clauses 2(b) and 3(b) above.
 5. The Chairman, Vice-Chairman and Clerk be authorised to continue negotiations on this matter with the other beneficiaries and Crest.
 6. The Chairman, Vice-Chairman and Clerk be authorised to obtain professional advice as and when necessary.

863 SCHEDULE OF PAYMENTS AND BANK RECONCILIATION/CASH STATEMENT

RESOLVED that the Schedule of Payments and Bank Reconciliation/Cash Statement for the month of November 2001 be APPROVED.

864 PLANNING COMMITTEE

Councillor J Johnston, Chairman of the Planning Committee, presented the report of the Committee meeting held on 1st December 2001.

RESOLVED that the report and recommendations thereon be APPROVED, subject to the following –

01/P/2152/RG3 LAND AT BRISTOL ROAD, PORTISHEAD (ST JOSEPH'S SCHOOL)

Delete recommendation for APPROVAL. Amend to read –

The Town Council are extremely concerned about the highways problems in this area and have very strong reservations about the proposals for a new highway scheme which have been presented to date. The Council consider that the planning application is incomplete until a new highway scheme has been approved and therefore they cannot make a recommendation.

01/P/2210/F 14B VICTORIA SQUARE, PORTISHEAD

Build 2 lock-up garages

Councillor Mrs Cruse and Councillor Walters each declared a non-significant interest in this application.

The Town Council considered that this was an inappropriate development in the Town Centre.

Recommend REFUSAL.

01/P/1721/F PHASE 15, FORMER POWERGEN SITE, STATION ROAD, PORTISHEAD (FISHING VILLAGE)

Erection of 104 dwellings (55 houses and 49 apartments) and associated car parking. Amendment dated 13th September 2001 comprising landscaping plans.

Add – The Town Council recognised the excellence of the landscaping scheme but would ask that provision for dog bins also be included.

The Clerk was also asked to draw the attention of the NSC Executive Member for Environment and Community to the requirement for dog bins to be included in Section 106 Agreements for all new developments.

The report of the meeting held on 1st December 2001 is attached to and forms part of these minutes.

865 RECREATION & WORKS COMMITTEE

Councillor Mrs Cruse presented the report of the Committee Meeting held on 21st November 2001.

RESOLVED that the report and recommendations thereon be APPROVED, subject to the following –

RW446 SWRDA MARKET & COASTAL TOWNS INITIATIVE

Councillors Mrs Haysom, J Johnston, M Johnston and Pasley to form the working party.

The report of the Committee meeting held on 21st November 2001 is attached to and forms part of these minutes.

866 MATTERS THE CHAIRMAN PUT BEFORE THE COUNCIL

Audit of Accounts 2000/2001 – Auditors Certificate and Opinion now received.
Correspondence – Letters of thanks received from St Peter & St Pauls Church and North Woodspring Victim Support.
Christmas and New Year Holiday – Folk Hall and Town Council office closed from 24th December until 1st January inclusive.
Standards Board for England – Further guidance available shortly.
Rural White Paper – Quality Parish and Town Council and National Training Strategy – to be considered by Town Council January/February 2002.
2002/2003 Budget Arrangements – Working party meeting 3.1.02.

There being no further business the Chairman closed the meeting at 9.05pm

..... Chairman

9th January 2002