DRAFT MINUTES OF THE 21st STATUTORY ANNUAL MEETING OF PORTISHEAD TOWN COUNCIL

HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD ON WEDNESDAY 1st MAY 2013, FOLLOWING THE ANNUAL TOWN MEETING

PRESENT

Councillor J. Clark – Presiding

Councillors :- Burden, Cameron, Mrs. Cruse, Mrs. Knight, Mrs. Koops, McMurray, Pasley, Patel, Mrs. Philpot, Terry and Walters

Mrs. Jo Duffy – Clerk of the Council

16 members of the public and press

APOLOGIES

Councillors Mrs Lord.


Councillor Walters proposed, Councillor Knight seconded the motion that Councillor Peter Burden be elected Chairman of the Council for the ensuing year.

Cllr. Walters spoke about Councillor Burden saying that this is not the first time he has been chairman. Cllr. Burden has had a long career in local government, with numerous posts. Cllr. Walters said he has enormous regard for him and knows he will carry out the post with enormous aplomb. Cllr. Mrs. Knight said Cllr. Burden is well known in the Town including the flower show and will make a first class Chairman.

There were no further nominations.

RESOLVED that:

Councillor Burden be elected Chairman of the Council for the year 2013/2014.

2153 DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

The Clerk, as Proper officer of the Council then received the signed Chairman’s Declaration of Acceptance of Office.
NEW CHAIRMAN’S ADDRESS TO THE COUNCIL

In his address the Chairman firstly thanked the outgoing Chairman and presented Councillor Clark with the gift of a Town plaque to mark his year as Chairman.

Thanked the members. Some people write long speeches he does not. Previously when he was chairman 1986 – 1987. In the early days of Portishead Town Council, the talk was about twinning. He said at the time that Portishead should be twinned with Barry Island. He hoped he would not let the Council down.

In closing his address, Cllr. Clark the outgoing Chairman thanked members for their support and made a departing gift to the Town Council of Portishead Crested China, manufactured by H Lewis of Portishead.

Cllr. Terry thanked the Cllr Clark who was his vice chairman for all his help. Even though John’s health has been a problem to him, he has represented the Town very well.


Councillor Terry proposed, Councillor Walters seconded the motion that Councillor Don Cameron be elected Vice-Chairman of the Council for the year 2013/2014.

There were no further nominations.

RESOLVED that:

Councillor Cameron be elected Vice-Chairman of the Council for the year 2013/2014.

DECLARATION OF ACCEPTANCE OF OFFICE BY THE VICE CHAIRMAN

The Clerk, as Proper officer of the Council, then received the signed Vice-Chairman’s Declaration of Acceptance of Office.

NEW VICE-CHAIRMAN’S ADDRESS TO THE COUNCIL

In his address to the Council Councillor Cameron didn't intend to make a long address as the Vice Chairman’s office is less important than the Chairman’s and noted that he is at the bottom of the food chain. But will intend to support the Chairman however he can.
APPOINTMENT OF MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES AND WORKING PARTIES FOR THE YEAR 2013/2014

PLANNING & REGULATORY COMMITTEE

It was RESOLVED:

To appoint the following core members to the Planning Committee:

Chairman of the Council  ex-officio
Vice-Chairman of the Council  ex-officio
Councillor Pasley  Coast Ward
Councillor Patel  West Ward
Councillor Mrs Koops  Redcliffe Bay Ward
Councillor Walker  South & North Weston Ward
Councillor Walters  East Ward
Councillor Mrs Lord  East Ward
Councillor Clark  Central Ward

Appointment of Chairman of the Planning & Regulatory Committee

Councillor Mrs Cruse proposed, Councillor Mrs Knight seconded the motion that Councillor Mrs Koops be elected Chairman of the Planning & Regulatory Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Koops be appointed Chairman of the Planning & Regulatory Committee for the year 2013/2014.

RECREATION & WORKS COMMITTEE

It was RESOLVED:

To appoint the following core members to the Recreation and Works Committee –

Chairman of the Council  ex-officio
Vice-Chairman of the Council  ex-officio
Councillor Mrs Cruse  West Ward
Councillor Mrs Philpot  Redcliffe Bay Ward
Councillor McMurray  South & North Weston Ward
Councillor Mrs Knight  Central Ward
Councillor Terry  East Ward
Election of Chairman of the Recreation & Works Committee

Councillor Mrs Knight proposed, Councillor Pasley seconded the motion that Councillor Mrs Cruse be elected Chairman of the Recreation & Works Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Mrs Cruse be appointed Chairman of the Recreation & Works Committee for the year 2013/2014.

N.B. Councillors were reminded that membership of both Committees is open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.

STAFFING, FINANCE AND GENERAL PURPOSES COMMITTEE

It was RESOLVED:

To appoint the following members to the Staffing, Finance and General Purposes Committee: –

Councillor Burden                              Chairman of the Council
Councillor Cameron                             Vice-Chairman of the Council
Councillor Mrs Cruse                           Chairman of Recreation & Works
Councillor Mrs Koops                           Chairman of Planning & Reg
Councillor Mrs Lord                           
Councillor Pasley

The Clerk of the Council to attend meetings in an advisory and non-voting capacity.

Election of Chairman of the Staffing and Finance Committee

Councillor Cameron proposed, Councillor Mrs Koops seconded the motion that Councillor Pasley be elected Chairman of the Staffing, Finance and General Purposes Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Pasley be appointed Chairman of the Staffing, Finance and General Purposes Committee for the year 2013/2014.
WORKING PARTIES

- North Somerset Asset Transfer

Suggest that this is left as at an ad-hoc basis and current Councillors within the Working party will continue to work on the transfer of the toilets.

2159 APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2013/2014

It was RESOLVED that those members listed from the previous year to represent the Council on various bodies and organisations should continue in that role for a further year:-

Twinning Association
   Chairman (ex-officio)
   Councillor Mrs Cruse

Portishead Youth Centre:-
   Councillor Mrs Cruse
   Councillor Mrs Lord

Town Council Allotments
   Councillor McMurray
   Councillor Walker

Redcliffe Bay Hall Man. Cttee
   Councillor Mrs Koops
   Councillor Mrs Philpot

Gordano Councils Transport Group
   Councillor Walker
   Councillor Burden
   Councillor Cameron
   Councillor Clark
   Mr Colin Howells

North Somerset Citizens Advice Bureau
   Councillor Pasley
   Councillor Mrs Knight
   (substitute)

Portishead Tourism Group
   Councillor Patel
DESIGNATION OF AUTHORISED CHEQUE SIGNATORIES

RESOLVED that:

The Chairman, Vice-Chairman, Immediate Past Chairman, Chairman of Planning & Regulatory Committee and Chairman of Recreation & Works Committee be designated as authorised signatories.

APPROVAL OF THE CALENDAR OF MEETINGS OF THE TOWN COUNCIL FOR 2013/2014

RESOLVED that:

The calendar of meetings for 2013/2014, attached as an appendix to these minutes, be APPROVED.

ANNUAL SUBSCRIPTIONS

RESOLVED that:

The Council pays the following annual subscriptions –

Severnside Estuary Partnership - £40

Avon Wildlife Trust – Friends of Weston Bigwood - £42

Society of Local Councils Clerks - £200

South West Provincial Employers (SWPE) £250 + VAT
There being no further business the Chairman closed the meeting at 9.15pm.

Chairman ..................................................... 12th June 2013