MINUTES OF THE 23rd STATUTORY ANNUAL MEETING OF
PORTISHEAD TOWN COUNCIL
HELD AT THE FOLK HALL, HIGH STREET, PORTISHEAD ON 
WEDNESDAY 18th MAY 2016

PRESENT

Councillor R. Cruse – Presiding
Councillors: - Burden, Cameron, Clark, Cottrell, R. Cruse, Huffadine-Cooper, Koops, Lord, Mason, Mitchell, Oyns, Pasley, Terry
Mrs. Jo Duffy – Clerk of the Council
46 members of the public and press. Apologies received from Dist. Cllr. Reyna Knight and Tracey Fowler.

Councillor R. Cruse said that she wished to thank various people who have been particularly helpful over the last 12 months. She thanked the Chairs of the various committees, Councillors Oyns, Lord and Cottrell. She went on to thank Councillor Koops as Vice Chairman and the Clerk for looking after the Council for the last year, for which the Council is very grateful. She presented them all with a gift, saying that the gifts are small but given with feeling.

Councillor R. Cruse said that a cheque for £100 from the Chairman’s Account will be presented to Portishead Lido as a contribution towards the costs of entertaining the Councillors after the Queen’s Birthday Beacon.

She welcomed people to stay for drinks at the end of the meeting.

APOLOGIES

Councillors: - M. Cruse & Mitchell

ELECTION OF THE CHAIRMAN OF THE COUNCIL FOR THE YEAR 2016/2017

Councillor R. Cruse proposed and Councillor Koops seconded the motion that Councillor Cottrell be elected Chairman of the Council for the ensuing year.

There were no further nominations.

RESOLVED that:
Councillor Cottrell is elected Chairman of the Council for the year 2016/2017.

2587 DECLARATION OF ACCEPTANCE OF OFFICE BY THE CHAIRMAN

The Clerk, as Proper officer of the Council then received the signed Chairman’s Declaration of Acceptance of Office.

2588 NEW CHAIRMAN’S ADDRESS TO THE COUNCIL

Councillor Cottrell said that she is very pleased to be elected as Chairman and she regards it as an honour. She added that she will do her best in the coming year. She thanked her fellow Councillors for their support which she is sure will continue throughout her year in office.

Councillor Cottrell said that she has lived in Portishead for only a short time since choosing to re-locate to this fantastic Town where people have been so welcoming to her. She went on to say “Portishead needs to continue to develop and grow for the benefit of all of us who live, work, do business or visit here. On the Town Council, as your elected representatives this is what we aim to do and I will endeavour to work closely with North Somerset Council to achieve the best possible outcomes for the Town”. Finally she thanked Councillor R. Cruse for all her hard work over the last year and explained that Councillor Cruse has attended numerous events during the year and she is sure that this has been appreciated by all those involved in arranging those events.

Councillor Cottrell presented Councillor R. Cruse with an engraved Town Plaque.

2589 ELECTION OF THE VICE-CHAIRMAN OF THE COUNCIL FOR THE YEAR 2016/2017

Councillor Oyns proposed and Councillor Cameron seconded the motion that Councillor Mitchell be elected Vice-Chairman of the Council for the year 2016/2017.

There were no further nominations.

RESOLVED that:

Councillor Mitchell is elected Vice-Chairman of the Council for the year 2016/2017.

2590 DECLARATION OF ACCEPTANCE OF OFFICE BY THE VICE CHAIRMAN

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Cllr. Cottrell explained that Cllr. Mitchell cannot be at the meeting tonight due to personal circumstances but he has indicated that he would be very happy to accept the role.

Clerks Note: Cllr. Mitchell will be required to sign the Declaration of Acceptance of Office of Vice Chairman either before or at the June Town Council meeting.

2591 NEW VICE-CHAIRMAN’S ADDRESS TO THE COUNCIL

Councillor Mitchell will be invited to make an address at the June Town Council meeting.

2592 APPOINTMENT OF MEMBERS TO SERVE ON THE UNDERMENTIONED COMMITTEES AND WORKING PARTIES FOR THE YEAR 2016/2017

PLANNING & REGULATORY COMMITTEE

RESOLVED that:

To appoint the following core members to the Planning Committee:-

Chairman of the Council ex-officio
Vice-Chairman of the Council ex-officio
Councillor Burden South Ward
Councillor Lord East Ward
Councillor Pasley East Ward
Councillor Koops West Ward
Councillor Clark East Ward

Appointment of Chairman of the Planning & Regulatory Committee

Councillor Huffadine-Cooper proposed and Councillor Clark seconded the motion that Councillor Burden be elected Chairman of the Planning & Regulatory Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Burden is appointed Chairman of the Planning & Regulatory Committee for the year 2016/2017.

RECREATION & WORKS COMMITTEE

RESOLVED that:

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To appoint the following core members to the Recreation and Works Committee –

Chairman of the Council  ex-officio
Vice-Chairman of the Council  ex-officio
Councillor Cameron  North Ward
Councillor Oyns  East Ward
Councillor Lord  East Ward
Councillor R. Cruse  West Ward
Councillor Mason  West Ward
Councillor Huffadine-Cooper  West Ward

**Election of Chairman of the Recreation & Works Committee**

Councillor Burden proposed and Councillor Cameron seconded the motion that Councillor Oyns be elected Chairman of the Recreation & Works Committee for the ensuing year.

There were no further nominations.

**RESOLVED that:**

Councillor Oyns is appointed Chairman of the Recreation & Works Committee for the year 2016/2017.

*N.B. Councillors were reminded that membership of both Committees is open to all councillors who wished to attend the meetings and the core members named constituted the minimum membership only.*

**STAFFING, FINANCE AND GENERAL PURPOSES COMMITTEE**

**RESOLVED that:**

To appoint the following members to the Staffing, Finance and General Purposes Committee: –

Chairman of the Council  ex-officio
Vice-Chairman of the Council  ex-officio
Councillor Oyns  Chairman of Recreation & Works
Councillor Burden  Chairman of Planning & Regulatory
Councillor Lord
Councillor R. Cruse

The Clerk of the Council is to attend meetings in an advisory and non-voting capacity.

**Election of Chairman of the Staffing and Finance Committee**
Councillor Koops proposed and Councillor Mason seconded the motion that Councillor Lord be elected Chairman of the Staffing, Finance and General Purposes Committee for the ensuing year.

There were no further nominations.

RESOLVED that:

Councillor Lord is appointed Chairman of the Staffing, Finance and General Purposes Committee for the year 2016/2017.

WORKING PARTIES

Investments Working Party

RESOLVED that:

To appoint the following members to the Investments Working Party –

Chairman of the Council
Vice-Chairman of the Council
Councillor Lord

APPOINTMENT OF REPRESENTATIVES ON OUTSIDE BODIES FOR THE YEAR 2016/2017

RESOLVED that:

To appoint the following members to represent Portishead Town Council on outside bodies for the year 2016/2017 –

Twinning Association Councillor R. Cruse
Chairman ex-officio

Portishead Youth Centre: - Councillor R. Cruse (appointed 2015-2019)
Councillor Lord

Gertie Gale &
North Weston Allotments: - Councillor Huffadine-Cooper
Councillor Burden

North Somerset Citizens Advice Bureau Councillor Pasley
Councillor Oyns

Nailsea & District Community Councillor Huffadine-Cooper

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Portishead Partnership Group  Councillor Cottrell
(Steering group of Portishead  Councillor Mason
Children’s Centre)

Lake Grounds Management  Councillor Cameron
Committee  Councillor Mitchell

2594  DESIGNATION OF AUTHORISED CHEQUE SIGNATORIES

RESOLVED that:

The Chairman, Vice-Chairman, Immediate past Chairman, Chairman of Planning & Regulatory Committee and Chairman of Recreation & Works Committee be designated as authorised signatories.

2595  APPROVAL OF THE CALENDAR OF SCHEDULED MEETINGS OF THE TOWN COUNCIL FOR 2016/2017

Councillor Cottrell proposed that the Budget Working Party is moved to 30th November and the Recreation and Works Committee is moved to 23rd November.

Councillor Lord proposed that the January Town Council meeting is moved to 18th January and the Staff, Finance & General Purposes Committee is moved to 11th January.

RESOLVED that:

The Calendar of Scheduled Meetings of the Town Council for 2016/2017, attached as an appendix to these minutes, is approved, following the amendments from Councillor Cottrell and Councillor Cottrell.

2596  ANNUAL SUBSCRIPTIONS

RESOLVED that:

The Council pays the following annual subscriptions –

Severnside Estuary Partnership - £50

Avon Wildlife Trust – Friends of Weston Bigwood - £48

Society of Local Councils Clerks - £260

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South West Provincial Employers (SWPE) £375

Open Spaces Society - £40 (Payable in April)

National Association of Local Council & Avon Local Council’s Association - £1,254

2597 THE GENERAL POWER OF COMPETENCE

The Town Council resolves from 18th May 2016, until the next relevant Annual Meeting of the Council, that having met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish/Town Councils (General Power of Competence)(Prescribed Conditions) Order 2012, to adopt the General Power of Competence.

RESOLVED that:

Portishead Town Council has met the conditions of eligibility as defined in the Localism Act 2011 and SI 965 The Parish/Town Councils (General Power of Competence)(Prescribed Conditions) Order 2012, and therefore adopts the General Power of Competence.

There being no further business the Chairman closed the meeting at 7.57pm.

Chairman ……………………………………………………………… 8th June 2016