

# Portishead Town Council

## Minutes of the

### Community Matters Committee

#### Meeting on Wednesday 10<sup>th</sup>

#### March 2021 at 7:30pm

*The meeting was held remotely via Microsoft Teams. A video recording of the meeting will be available on the Town Council website.*

#### **In Attendance:**

**Chairperson:** Councillor Aldridge

**Councillors:** Bull, Davey, Gardner, Goddard, Mason, Temple and Slatter.

**Staff & Others:** M Salisbury (Meeting Clerk), 11 members of the public and one member of the Press.

#### **CM2165 Apologies for Absence**

No apologies for absence were received, all councillors present.

#### **CM2166 Declarations of interest & dispensation requests**

Cllr Goddard noted that she will be working with Enjoy Church to deliver Easter gift bags, in the same way as Christmas meals were provided to residents.

Cllr Aldridge declared an interest in item 13 as he is part of the Portishead Christmas Lights group and would abstain from voting.

#### **CM2167 To receive the Chair's report**

Councillor Aldridge reported:

##### **Town CCTV camera upgrade**

The camera upgrade has been completed and communication links are now in place, it is planned the new system will be commissioned shortly.

##### **Portishead Precinct Whitebeam tree replacement**

NSC have agreed to replace the dead tree and is currently seeking approval from the Precinct owner for the work.

##### **BMX and mountain bike facilities in Portishead**

Following the comments around the removal of the bike circuit at Slade Road, over 20 residents have volunteered to set up a more permanent facility. Cllr Aldridge is working with this group and North Somerset Council to find a permanent location for the construction of a track.

### **Glendale NSC Portishead contract**

In answer to a question at last month's meeting it was confirmed that Portishead Town Council has a contract with Glendale to provide 1.5 days per week of Town Orderly support. The North Somerset Council with Glendale is task based, not time based, with Glendale contracted to provide certain specific services around Portishead.

### **Portishead Python Project**

Cllr Aldridge explained he was working with the Python Group and Persimmon to find a permanent solution to protect and display the painted stones along the seafront at the Marina. Persimmon having volunteered to provide materials for free and local businesses offering donations, the plan was to encapsulate the stones in a steel and resin structure that follows the curve of the wall. The relevant permissions having been secured from North Somerset Council and Persimmon, the next stage is to obtain work quotes and it was planned to provide an update on design and costs in April.

It was noted that an opportunity would be provided for residents to repaint stones that have faded as part of the project to construct a permanent feature and attraction for the town. The design will be reviewed as part of the project to ensure the stones are displayed in the most natural and best possible way.

### **Merlin Park surface re-instatement work**

It was noted that although the tarmac supplier had admitted liability and had agreed to pay for the resurfacing work, so problems were being experienced with further questions being raised. Cllr Aldridge will shortly be discussing this with the supplier with the objective of getting the new surface laid in time for the re-opening of skate parks, current scheduled for the end of March.

## **CM2168 Presentation by Community Group – Enjoy Church**

John Vivian explained the Love Portishead outreach project, to reach out to vulnerable families via schools and the pupil premium scheme, had been running for around 2 and a half years with the objective to provide support to around 50 families. However, with the onset of Covid in March activity has been focused on proving grocery parcels to those families, and to date 261 parcels had been delivered supporting 871 individuals. With numbers requiring support during the Covid period increasing. The December PTC grant of £1,500 had enabled a further 47 deliveries, supporting 146 individuals to be made in January and February at a cost of £950.

He thanked PTC for its further £1,500 grant support of the project which would enable it to continue until the end of lockdown, hopefully in June. He confirmed that the PTC grant was used only to provide support to Portishead families, although the project also provided wider support out of its own funds and other grants.

Cllr Gardner thanked Enjoy Church for its contribution to alleviating food poverty and also noted the valuable contribution of the Portishead Foodbank, Portishead Youth Centre and other resident groups involved in this effort.

## **CM2169 Public Participation**

**Annette Hennessy** – raised the following points:

- That councillors should always disclose pecuniary and interests in activities when working with community groups.
- She questioned if the large flower planters now being installed were subject to agreed Traffic Regulation Orders (TROs). Cllr Slatter confirmed they were part of temporary TRO's and that the schemes of which they are part had been subject to consultation by NSC.
- In respect of the Merlin Park Half Pipe item, she noted it was not an accident of history that the ramp had been placed on NSC land as it had been paid for by Sk8 or Die and installation agreed with NSC. She also suggested that rather than spend money on continual repair of the wooden ramp, if it would be more cost effective in the long run to replace it with a more permanent and durable ramp.
- That she hoped that a permanent bike facility could be provided, following the removal of the ramps and cycle circuit in Slade Road.
- She noted the success of the litter bin seagull flaps but questioned why PTC should pay to have them installed on NSC litter bins and that the cost should be met by NSC.

**Lin Morrissey** – asked what was being done about the increase in graffiti around the town. Cllr Gardner explained that NSC and PTC were removing it as it is reported but there is a problem as more graffiti appears as soon as other graffiti is removed. Residents should report it to the PTC office who will arrange for it to be removed.

## **CM2170 To approve the Minutes of the previous Committee meeting held on 10<sup>th</sup> February 2021**

### **RESOLVED**

The Minutes of the meeting held on 10th February 2021 are confirmed as a true record and will be duly signed by the Chairman.

*All Councillors in favour.*

## **CM2171 Merlin Park – Skate Park Surface**

Cllr Aldridge again explained that he was in discussion with the tarmac supplier to have the surface replaced and pressing them for a contribution to the additional edging work. The imperative being to get these works done for the Covid reopening of skate parks at the end of March and so it was proposed to agree the edging quote of £2,600 to enable the works to proceed, whilst continuing to press the tarmac supplier for a contribution towards it.

### **RESOLVED**

That the contractor quote of £2,600 (excluding VAT) is accepted for the supply and installation of concrete flat edging around the Merlin Skate Park and a purchase order be raised for this work. That requests for a contribution from towards this cost, continue to be pursued with more senior management of the tarmac supplier.

*All Councillors in favour.*

## CM2172 Merlin Park – Half Pipe Repairs

The discussion of this item noted that NSC should be approached to see if the PTC lease can be extended to include the half-pipe so that it can be maintained by PTC as part of the overall skate park. In addition to the immediate repair that consideration should be given to a more permanent replacement of the ramp. In respect of Quotes A and B, Cllr Aldridge confirmed the materials proposed were similar and so the cheaper quote B was recommended.

### RESOLVED

That PTC requests NSC to add the half-pipe to its lease of the Merlin skate park and that PTC undertakes the repairs in accordance with quote B for a cost not to exceed £1,600 (excluding VAT).

*All Councillors in favour.*

## CM2173 Halls Energy Efficiency Review

The background to this government initiative and the Salix interest free loan scheme was explained.

### RESOLVED

To accept the recommendations of the Energy Service Bristol report and approve the undertaking of the recommended works by a Salix approved and arranged contractor and to borrow an amount not to exceed £4,000 under the Salix loan scheme to fund the works.

*All Councillors in favour.*

## CM2174 Play Area Repairs

The need to resolve long standing minor repair recommendations was noted.

### RESOLVED

- a. Parts and materials costing up to £500 (excluding VAT) are ordered to enable Town Orderly work to take place.
- b. Quotations are sought for the following works, with items costing less than £250 (excluding VAT) to be approved by delegated authority of the Chair of Community Matters and one other councillor. Items, costing more than £250 to be presented for approval at a future Community Matters committee.

Site	Equipment Type	Works required
Lake Grounds Fitness Equipment	Wet pour surfacing to TGOC sit up bench	Patch broken tarmac.
Heavens Field Play Area	Site notice.	Secure post in ground.
Heavens Field Play Area	Bench.	Replace missing 2# end caps and 1# tube cap.
Heavens Field Play Area	Nottsward surface to slide	Trim tree canopy away from surface to at least 2.5m high.
Heavens Field Play Area	Self closing gate (noeg spring)	Replace gate stop and service lubricate gate mechanism.
Heavens Field Play Area	Crazy Cube Climber (GB sport)	Replace 16# bolt covers.
Mead Road Play Area	Self closing gate (noeg spring)	Supply and fit stop.
Mead Road Play Area	SMP Horizon Cube climber, rubber tile surface.	Secure tiles and fill gaps.
Underwood Road Play Area	Matta Play surfacing to swing	Uplift and remove weeds.
MUGA, Harbour Road	Wall to perimeter of area is crumbling	Repair damaged areas
MUGA, Harbour Road	Mesh rebound panels loose	Tighten clamps and straining wires .
MUGA, Harbour Road	Rebound panel damaged mesh	Repair or replace mesh panel
MUGA, Harbour Road	Timbers to back of backboards decaying	Replace timber backing to backboards

*All Councillors in favour.*

## **CM2175 Litter Bin Seagull Flaps**

### **RESOLVED**

To approve expenditure of £520 (excluding VAT) to purchase 25 sets of seagull flaps to be installed in litter bins in the marina, esplanade and lake grounds areas.

*All Councillors in favour.*

## **CM2176 Grant Documentation Update for 2021-22 Applications**

### **RESOLVED**

To approve the changes to the 2021-22 grants documentation as presented to:

- i. Create a new micro funding band to grants of up to £1,000
- ii. Convene the Grants Working Party as required and invite the attendance of other councillors
- iii. Decide and approve Micro and Small Grants on a monthly basis and Medium grants on a quarterly basis, at Community Matters meetings
- iv. Open 2021-2022 applications for grants on 1st April and close on 30th November 2021.

*All Councillors in favour.*

## **CM2177 Grant Application – Portishead Christmas Lights**

Cllr Aldridge in respect of the proposed motion, updated that it was hoped to run both the Victorian Fair and Switch-On events this year.

### **RESOLVED**

To award a £12,000 grant to Portishead Christmas Lights to contribute towards the cost of providing the December 2021 Christmas lights display and events. The grant award includes the cost of storage facilities provided by Portishead Town Council and the grant net of storage costs to be paid in April 2021.

*7 Councillors in favour, Cllr Aldridge abstained*

## **CM2178 Date of next meeting**

The date of the next meeting is 14th April 2021 at 7.30pm

*Meeting closed 21:04*

Signed (Chairman).....

Date.....

